

**ECCE PROGRAMME CHILD PRE-REGISTRATION FORM**

**PLEASE READ CAREFULLY**

The Early Childhood Care & Education (ECCE) Programme provides free preschool for children in the year(s) before they start primary school. In a limited number of circumstances where a child is over the eligible ECCE age range, an exemption in writing from the Department of Children, Equality, Disability, Integration and Youth (DCEDIY) may be provided for children with additional needs. Please inform your approved provider if you have received such an exemption. Please read the DCEDIY Letter to Parents/Guardians which your approved provider should have provided to you.

If you are enrolling your child in the ECCE Programme for the preschool year 2024/2025 you should complete this form entering the home address including Eircode and the name, date of birth, and PPS number of the child. **All fields are mandatory.**

You should then return the form to the approved provider. The approved provider will submit the information provided on this document to register your child for the ECCE Programme on the Early Years Platform (EY HIVE). The approved provider will not retain this document for Data Protection purposes.

**For ECCE registrations from 1 July 2024 to the end of the ECCE preschool year the child must have been born between 1 January 2020 and 31 December 2021 inclusive.**

Please note that on the EY HIVE, ECCE enrolments start on a Monday and end on a Friday.

**Information to be provided by the Parent/Guardian**

Parent/Guardian Name: \_\_\_\_\_ Name of Childcare Service: \_\_\_\_\_

Address of Parent/Guardian: \_\_\_\_\_ Eircode: \_\_\_\_\_

**I state that I am the parent or legal guardian of the following child who attends this preschool, and in whose name I am claiming under the ECCE Programme.**

Child's Full Name (as registered with Dept. of Social Protection)	Child's PPS number								Date of Birth (dd/mm/yyyy)	Gender (M/F)
	Figures							Letter(s)		

To which ethnic or cultural background group does your child belong (please tick one)\*?

Please note that this question is 'optional' not mandatory.

<input type="checkbox"/> White Irish <input type="checkbox"/> Irish Traveller <input type="checkbox"/> Roma <input type="checkbox"/> Any other White Background <input type="checkbox"/> Black African	<input type="checkbox"/> Any other Black Background <input type="checkbox"/> Chinese <input type="checkbox"/> Any other Asian background <input type="checkbox"/> Other, including mixed race backgrounds
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**\*I understand that data on ethnic or cultural backgrounds may be required for the purposes of allocating appropriate resources in schools to meet the individual needs of children from these communities and to comply with a number of international reporting requirements for children from these countries. Data on ethnic or cultural origins is required for statistical analysis and in order to underpin future policy and planning within the DCEDIY. I consent to (name of childcare service) recording these two data fields on the HIVE.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ECCE Start Date	ECCE End Date	No. of Days per Week

**I understand that the information provided in this document will be used by the approved provider to register the details on the EY HIVE system. I also understand that DCEDIY, or the Scheme Administrator (Pobal), in conjunction with the Department of Social Protection and the Department of Education, will use this information to verify that my child is eligible for the ECCE Programme at this time, to calculate the capitation fees due to this preschool service, and for statistical purposes.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Number: \_\_\_\_\_